

MARKET LAVINGTON PARISH COUNCIL

Parish Clerk & RFO: Tanya West Tel: 07770 679697 or Email: clerk@marketlavingtonparishcouncil.gov.uk
VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

30th January 2026

To Councillors:

Fred Davis; Di Fraser (Chair); Suzanne Morrison; Chloe Stevens.

You are hereby summoned to attend a **Meeting of the Highways, Recreation, Amenity and Footpaths (HRAF) Committee** of Market Lavington Parish Council to be held at the **Old School, Church Street, Market Lavington** on **Thursday 5th February 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the HRAF Committee

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk may also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

To enhance the public participation experience for all, and in accordance with Standing Order 3.f, there will be a second public participation section on the agenda of the HRAF Committee meetings. Anyone wishing to make comment on agenda items is encouraged to do so within the allotted time of 5 minutes as the Chair may not automatically recognise public wanting to comment during agenda items debated by Councillors.

Item for Discussion	
25/26-224	Attendance and Apologies for Absence To receive any apologies for absence and consider reasons for non-attendance.
25/26-225	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.
<p>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	
25/26-226	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.
25/26-227	Minutes of Council Meetings Meeting of the HRAF Committee held on the 6 th November 2025 - To approve and sign the minutes as a correct record of the meeting.
25/26-228	Review of Finances To review the budget monitoring report for the 2025/26 financial year for those budgets specifically linked to the HRAF Committee.

25/26-229	Routine Maintenance Works and Future Improvements
	<p>To receive a report on maintenance works undertaken (since the last meeting) and review those items required to be actioned as part of routine maintenance or suggested future improvements of the following:</p> <ul style="list-style-type: none"> a) Broadwell Play Area – to include inspections and signs b) Hamilton Drive Play Area – to include equipment/surface inspections and how maintenance of the play equipment and area links to the lease held with Aster c) Elisha Field Play Area – to include inspections, recent repairs to swing, and other improvements d) Elisha Field Playing Field and Pavilion – to include repair works to the pavilion e) Canada Woods – to include update on the installation of new dog/waste bins f) Car Park, Amenity Land and Steps by Community Hall – to include step repairs, removal of fly tipping and possible pathway improvements g) Defibrillators and bleed kits – to include update on installation of new cabinets and acknowledgement of known issues with one model, and possible other installation. h) Bus shelters and street furniture – to include update on grit bin at Market Place and consideration of a request for a new grit bin at Francis Road i) Maintenance equipment j) Other parish owned land including Market Place, Broadwell, Village Green – to include update on the Oaks at 80 project, also consideration of the reinstatement of the missing mile post at Black Dog. <p>To make decisions regarding these works subject to existing budget availability, otherwise consider recommendations to the Finance Committee and Full Council.</p>
25/26-230	Review of HRAF Related Projects
	<p>To review the suggested projects list for those projects specifically linked to the HRAF Committee and to form a priority order along with suggested timescales for completion in order to make recommendations to Full Council for consideration.</p>
25/26-231	Elisha Field Terms and Conditions of Hire
	<p>To review the current terms and conditions of hire for Elisha Field and Pavilion and make any suggestions for amendments to this document.</p>
25/26-232	Other HRAF Matters
	<p>Opportunity for Councillors / Clerk to bring any matter not on the agenda to the committee for attention (for information, anything requiring decision will be carried forward to a future meeting).</p>
25/26-233	Adjournment for Public Participation (maximum of 5 minutes)
	<p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.</p>
25/26-234	Items for next agenda
	<p>Opportunity for Councillors to identify any matter to be included on the agenda for the next HRAF Committee meeting.</p>
25/26-235	Date and Time of Next Meeting
	<p>The next meeting of the HRAF Committee is to be determined.</p>